

**Notice Period: Immediate Joiner (Only Male)**

**Position: Purchase Executive**

**ABOUT OUR COMPANY**

Arthur's Food Company Pvt. Ltd. is a source for high-quality food products. With a German chef, and European technology we specialize in food processing following European standards and classic recipes. Arthur's Food Company applies German and Swiss knowledge to create a European taste experience using local ingredients in combination with high quality German food industry supplements.

**WORK RESPONSIBILITIES:**

- Build and maintain good relationships with new and existing suppliers.
- Liaise between suppliers, manufacturers, relevant internal departments and customers.
- Keep a constant check on stock levels.
- Negotiate and agree contracts, monitoring the quality of service provided; Process payments and invoices.
- Develop a purchasing strategy.
- Keep contract files and use them as reference for the future.
- Forecast price trends and their impact on future activities.
- Produce reports and statistics using computer software.
- Ensure suppliers are aware of business objectives.
- Defining strategic sourcing, network strategies and long term capacity planning.
- Conducting the RM/PM supply planning process for contract manufacturing side.
- Production planning and scheduling for the plant locations.
- Ensuring execution of agreed supply plans in coordination with demand, production, packaging, and Procurement and Logistics functions.
- Appraising vendor manufacturing ability through on-site visits and measurements.
- Monitoring Vendor performance to ensure cost effective material and timely delivery.
- Evaluating and selecting information or other technology solutions to improve tracking and reporting of materials or products distribution, storage, or inventory.

**Industry:** Frozen and Chilled Food Industry.

**Desired Experience:**

Minimum 1 to 3 Years of experience in Chilled / Frozen Food / Meat Industry.

**Qualification:** A University Degree holder/Graduation / Post-graduation.

**Employment Type:** Permanent Job, Full Time

**No of Position:** 1No.

**Language:** English, Hindi, Kannada

**Location:** Bangalore (Attibele) - WFO